

KALAMAZOO NEIGHBORHOOD HOUSING SERVICES

Roger Eriksen: 269-217-4545

Matt Milcarek: 269-364-2538

INVITATION TO BID

One KNHS owned property

PROPERTY ADDRESS: **819 Chrysler**

Contractor:

You are invited to submit a bid for the total completion of the work specified in the documents enclosed.

These documents include:

Statement of No Bid

Bid Form

Specifications

Other:

Dated:7-12-2013 Pages: all

Said documents being related to the property known as:

819 Chrysler

Submit bids for each applicable trade. Please be conscious that certain line items may be removed due to budgetary constraints, so bid accurately on each line item. Bids without line item prices may be rejected.

All bidders must attend the pre-bid site visit at 4:00pm on WEDNESDAY July 17th.

Delivery:

Your bid must be submitted on the enclosed 'Bid Form' and shall be delivered to Kalamazoo N.H.S. At 802 South Westnedge, Kalamazoo, Michigan, 49008; by **Friday July 26th AT 4:00PM.**

Bids will be opened: Date: Monday July 29th AT **10:00 A.M.**

Bids must include all Specification Items listed above, in addition to a proposed project start and completion date. Bids will not be accepted later than the specified time unless all bidders are notified in writing or electronically of an extension.

One electronic copy of this Invitation, along with one electronic copy of the Bid Form are supplied each bidder. One copy of the Bid Form shall be retained for your files and A second copy shall be executed and returned along with itemized spec sheet in accordance with the time frame herein specified. Should any of the required documents or pages be missing from your packet, immediately notify the Construction Specialist at KNHS and request that they be supplied.

KNHS RESERVES THE RIGHT TO REJECT ANY BID AND MAKE PUBLIC ALL BID AMOUNTS.

KNHS encourages Contractors to consider Women owned, Minority owned and Section 3 Businesses when subcontracting.

KALAMAZOO NEIGHBORHOOD HOUSING SERVICES

STATEMENT OF NO BID

If you **DO NOT** intend to submit a bid for this job, please complete and return this form to KNHS as soon as possible. Your response will assist KNHS in evaluation of the bid solicitation process.

KNHS wishes to keep its Contractor List up-to-date. **If the contractor chooses not to submit a bid for this job, this form must be completed and returned to KNHS if the Contractor wishes to stay on the KNHS Contractor List.**

Reason for not submitting a bid for this job:

- Specifications are unclear (please explain below).
- We are unable to meet specifications.
- Our schedule would not allow us to perform.
- We are unable to meet insurance requirements.
- We do not perform this type of work.
- We would like to be removed from your Contractor List.
- Other (please explain below).

Remarks:

Signed: _____ Name: _____
Print Name

Title: _____ Date: _____

Firm Name: _____ Phone: _____

Address: _____

KALAMAZOO NEIGHBORHOOD HOUSING SERVICES

BID FORM AND PROPOSAL

TO: KNHS

DATE SUBMITTED: _____

802 S. Westnedge

PROPERTY ADDRESS: 819 Chrysler

Kalamazoo, MI 49008

Kalamazoo, MI 49048

The following proposal is hereby submitted as per your request dated 7/12/2013. This bid covers all work shown and/or specified in the bid documents received for this job.

TOTAL COST: _____ Project Start Date: _____ Completion Date: _____

The undersigned, having become thoroughly familiar with the terms and conditions of the proposed Contract Documents and with local conditions affecting the performance and costs of the work at the place where the work is to be completed, and having fully inspected the site in all particulars, hereby proposes and agrees to fully perform the work with in the time stated and in strict accordance with proposed Contract Documents including furnishing of any and all labor and materials, and to do all work required to construct and complete said work in accordance with the Contract Documents for the total sum listed above as TOTAL COST.

If Awarded the Contract, the Bidder agrees to present the following documents to the Owner prior to the issuance of the 'Notice to Proceed'; valid insurance certificates as required in the 'General Conditions', all necessary building permits and a Sworn Statement for the Contractor and Subcontractor to Owner listing all of the Subcontractors and Subcontract amounts.

It is further agreed that if awarded this Contract, we would request _____ payouts with the understanding that 10% of all requested payouts will be retained until the project is completed for the approval of the Owner and all approving agents. Completion of this project will require _____ calendar days. This proposal is valid for a period of sixty (60) days.

(ITEMIZED SPECIFICATION SHEET REQUIRED WITH THIS BID SHEET)

Contractor Name: _____

Contractor Signature: _____

Address: _____

Phone No.: _____ Tax I.D. or Soc. Sec.#: _____

SPECS BY TRADE/LOCATION

7/12/2013

Bidding Open Date: _____

Case Number: _____

Bidding Close Date: _____

Project Manager: _____

Initial: _____

Phone: _____

Address: 819 Chrysler
Unit: Unit 01

Trade: 1 General Requirements

Spec Number	Specification	Quantity	Units	Unit Price	Total Price
10	<p>OWNER ACCEPTS SCOPE OF WORK</p> <p>The undersigned applicant(s) certifies that he/she has participated in the development of this Work Write Up (WWU) with the "Date inspected" date of _____ & referred to as Exhibit 1. After careful review the applicant understands & accepts the work described & has initialed & dated each page of this WWU.</p> <p>X_____ X_____</p> <p style="padding-left: 40px;">Applicant Date Applicant Date</p> <p style="padding-left: 80px;">1 - General Requirements</p>	1.00	DU	_____	_____
14	<p>CONTRACTOR ACCEPTS SCOPE OF WORK</p> <p>The undersigned contractor certifies that he/she has carefully reviewed & agrees to perform the work described in this Work Write Up (WWU) with the "Date Inspected" date of _____ & referred to as Exhibit 1. The contractor shall initial & date each page of the WWU.</p> <p>X_____</p> <p style="padding-left: 40px;">Contractor Date</p> <p style="padding-left: 80px;">1 - General Requirements</p>	1.00	DU	_____	_____
21	<p>OWNERS CHOICE</p> <p>All materials and colors listed as "owner's choice" shall be preapproved by owner in writing before contractor purchase or installation. Owner shall not be responsible for the expenses associated with the purchase, installation, or removal of unapproved materials.</p> <p style="padding-left: 80px;">1 - General Requirements</p>	1.00	AL	_____	_____
22	<p>DRUG FREE ENVIRONMENT</p> <p>In order to ensure a safe and healthy environment for residents, construction site shall be a smoke free and drug free environment. No smoking of any kind shall be permitted in any building by any person doing work under this contract. No illegal drugs of any kind shall be allowed on site by any person doing work under this contract. Smoking tobacco outside of the property shall be solely at the discretion of the property owner and smokers shall be responsible for cleaning up after themselves.</p> <p style="padding-left: 80px;">1 - General Requirements</p>	1.00	AL	_____	_____
23	<p>Draw Requests</p> <p>Contractor accepts that draw requests will take a minimum of two weeks to process. Line item draw requests submitted to KNHS by Friday will be verified on site the following week by KNHS staff. Checks will be available two weeks from the Friday in which the request was submitted. KNHS can only pay draws on work done.</p>				

Trade: 1 General Requirements

Spec Number	Specification	Quantity	Units	Unit Price	Total Price
	If a line item will take an extended amount of time to complete, the contractor may submit a draw for the % of the line item that is complete. 1 - General Requirements	1.00	AL	_____	_____
24	MANUFACTURER'S SPECS PREVAIL All materials shall be installed in full accordance with the manufacturer's specifications for working conditions, surface preparation, methods, protection and testing. 1 - General Requirements	1.00	GR	_____	_____
31	CONSTRUCTION DEFINITIONS "Install" means to purchase, set up, test and warrant a new component. When materials are noted as "provided by owner", install means to set up, test, and warrant installation of new component. "Replace" means to remove and dispose of original material, purchase new material, deliver, install, test and warrant. "Repair" means to return a building component to like new condition through replacement, adjustment and recoating of parts. "Reinstall" means to remove, clean, store and install a component. "Paint" means to apply as many coats as necessary to ensure a solid and smooth coverage of the paint color selected, so as not to show any signs of undercoat color or general under coverage of paint. "Caulk" means to apply as much caulk as necessary to ensure specific void is full at the visible surface and no crevices exist and caulk is wiped smooth. 1 - General Requirements	1.00	GR	_____	_____
35	VERIFY QUANTITIES/MEASUREMENTS All measurements (i.e SF of Drywall, or those provided w/ drawings) are for the contractor's convenience prior to a mandatory site inspection to verify all dimensions. All quantities (i.e.number of window units) are as stated. No claim for additional funds due to discrepancies in measurements or quantities shall be honored if not submitted at the time of the initial proposal. 1 - General Requirements	1.00	GR	_____	_____
45	CONTRACTOR PRE-BID SITE VISIT The contractor must inspect the property. Submission of a bid is presumptive evidence that the bidder has thoroughly examined the site and is conversant with the requirements of the local jurisdiction. 1 - General Requirements	1.00	DU	_____	_____
48	MANDATORY PREBID SITE VISIT In order to qualify for bid submission, contractor must attend prebid site visit noted in bid proposal packet. All contractors, employees, or subcontractors present at prebid site visit must sign liability waiver and sign in sheet. 1 - General Requirements	1.00	AL	_____	_____
75	STANDARD SPEC/GENERAL CONDITIONS				

Trade: 1 General Requirements

Spec Number	Specification	Quantity	Units	Unit Price	Total Price												
	The contractor by submission of a proposal, agrees to comply with all applicable conditions listed in the Standard Specification, and the General Conditions of the specification.																
	<table border="0"> <tr> <td style="border-bottom: 1px solid black;">Edition</td> <td style="border-bottom: 1px solid black;">Dated</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>1 - General Requirements</td> <td></td> <td>1.00</td> <td>GR</td> <td>_____</td> <td>_____</td> </tr> </table>	Edition	Dated					1 - General Requirements		1.00	GR	_____	_____				
Edition	Dated																
1 - General Requirements		1.00	GR	_____	_____												
76	<p>Bidding estimates</p> <p>Contractor understands that square foot and linear foot measurements provided in specs are approximate numbers. Contractors are responsible for verifying or accepting actual measurements during prebid site visit.</p> <p>1 - General Requirements</p>	1.00	AL	_____	_____												
90	<p>18 MONTH GENERAL WARRANTY</p> <p>Contractor shall remedy any defect due to faulty material or workmanship and pay for all damage to other work resulting therefrom, which appear within 18 MONTHS from final payment. Further, contractor shall furnish owner with all manufacturers' and suppliers' written warranties covering items furnished under this contract prior to release of the final payment.</p> <p>1 - General Requirements</p>	1.00	DU	_____	_____												
115	<p>PERIODICALLY REMOVE DEBRIS</p> <p>The contractor shall clean construction debris from the dwelling and site to a dumpster or legal landfill at least once each day, and leave the property in broom clean condition at the end of the day before leaving site. In occupied dwellings, debris shall be removed from living quarters daily. For roof projects, a magnet shall be used each day for cleaning the exterior so that no nails remain on site and a tarp and/ or boards shall be used to protect shrubs and vegetation.</p> <p>1 - General Requirements</p>	1.00	DU	_____	_____												
120	<p>FINAL CLEAN</p> <p>Remove from site all construction materials, tools and debris. Sweep clean all exterior work areas. Vacuum all interior work areas, removing all visible dust, stains, labels and tags. Clean all windows referenced in specifications.</p> <p>1 - General Requirements</p>	1.00	RM	_____	_____												
Total for 1 - General Requirements:					_____												

Trade: 10 Carpentry

Spec Number	Specification	Quantity	Units	Unit Price	Total Price
2406	<p>BASEBOARD--COLONIAL 3 1/4"</p> <p>Install missing base trim near closet to match existing with finish nails of sufficient length to penetrate framing 1". Mitre all lap joints, and break all lap joints over framing.</p> <p>4 - Hall</p>	1.00	LF	_____	_____

Trade: 10 Carpentry

Spec Number	Specification	Quantity	Units	Unit Price	Total Price
3075	DOOR AND WINDOW CASING- INSTALL Install missing casing around door and window to match existing as closely as possible. Include solid pine jamb spacers where necessary. Caulk all wall penetrations and joints.				
	3 - Living Room	38.00	LF	_____	_____
	4 - Hall	16.00	LF	_____	_____
3185	DOOR--PREHUNG METAL ENTRANCE Dispose of door and frame. Install a prehung metal, insulated, paneled 9-lite RH entrance door and jamb including interior and exterior casing, spring metal weatherstripping, interlocking threshold. Prime and top coat.				
	9 - Utility Room	1.00	EA	_____	_____
Custom	recaulk tub and clean grout Re-caulk around bathtub and clean grout.				
	5 - Bathroom	1.00	AL	_____	_____
Total for 10 - Carpentry:					_____

Trade: 17 Drywall & Plaster

Spec Number	Specification	Quantity	Units	Unit Price	Total Price
5305	CEILING PAPERLESS DRYWALL-HANG/FINISH Remove existing ceiling drywall. Hang, tape (fiberglass mesh), and 3 coat finish, 1/2" PAPERLESS drywall, glued with a 3/8" bead of adhesive and screwed 8" on center. Wet sand smooth.				
	5 - Bathroom	45.00	SF	_____	_____
Total for 17 - Drywall & Plaster:					_____

Trade: 18 Ceramic Tile

Spec Number	Specification	Quantity	Units	Unit Price	Total Price
5425	CERAMIC FLOOR TILE Remove existing tile and adhesive. Using mortar adhesive, lay owner's choice of \$2/sf ceramic floor tile slab. After at least 24 hours drying time, apply owner's choice of latex- portland grout mixed with grout sealant additive (not water). Clean floor and apply mildew resistant white silicone caulk to all edge seams.				
	3 - Living Room	16.00	SF	_____	_____
Total for 18 - Ceramic Tile:					_____

Trade: 19 Paint & Wallpaper

Spec Number	Specification	Quantity	Units	Unit Price	Total Price
-------------	---------------	----------	-------	------------	-------------

Trade: 19 Paint & Wallpaper

Spec Number	Specification	Quantity	Units	Unit Price	Total Price
5486	<p>PREP & PAINT SURFACE -- SATIN TWO TONE</p> <p>Remove or cover hardware and accessories not to be painted. Scrape loose, peeling, cracked and blistered areas. Clean oil, grease, fungus, dirt and dust from surfaces. Fill holes and cracks and sand surface to smooth and paint ready. Caulk all wall/trim joints and penetrations. Prime all new materials and spot prime existing with acrylic latex. Top coat with owner provided premixed acrylic latex, with a two tone color scheme (beige walls and white on ceiling and trim) for contrast between walls and trim. Replace or uncover hardware, fixtures and accessories. Paint all doors, cabinets, trim, walls, and ceilings.</p> <p>PAINT PROVIDED BY OWNER.</p> <p>3 - Living Room</p> <p>4 - Hall</p> <p>7 - SW Bedroom</p> <p>8 - NW Bedroom</p> <p>11 - Rear Porch</p> <p>Paint windows inside and outside.</p>	800.00	SF	_____	_____
		300.00	SF	_____	_____
		430.00	SF	_____	_____
		430.00	SF	_____	_____
		300.00	SF	_____	_____
5487	<p>PREP & PAINT SURFACE -- SATIN TWO TONE</p> <p>Remove or cover hardware and accessories not to be painted. Scrape loose, peeling, cracked and blistered areas. Clean oil, grease, fungus, dirt and dust from surfaces. Fill holes and cracks and sand surface to smooth and paint ready. Caulk all wall/trim joints and penetrations. Prime all new materials and spot prime existing with acrylic latex. Top coat with owner provided premixed acrylic latex, with a two tone color scheme (beige walls and white on ceiling, lower wall portions, and trim) for contrast between walls and trim. Replace or uncover hardware, fixtures and accessories. Paint all doors, cabinets, shelves, closets, trim, walls, and ceilings.</p> <p>PAINT PROVIDED BY OWNER.</p> <p>5 - Bathroom</p> <p>10 - Kitchen</p> <p>Do not paint cabinets.</p>	200.00	SF	_____	_____
		300.00	SF	_____	_____
Total for 19 - Paint & Wallpaper:					_____

Trade: 20 Floor Coverings

Spec Number	Specification	Quantity	Units	Unit Price	Total Price
5970	<p>CARPET AND PAD</p> <p>Remove existing carpet and pad. Install FHA approved, nylon, plush carpet over a 1/2" medium density rebond pad w/ a minimum of seams. Stretch carpet to eliminate puckers, scallops & ripples. Include tackless strips, metal edge strips, and mending tape to cover entire floor including closets. Carpet and pad material allowance \$12.50/sy. Owner's choice of in stockcolor and</p>				

Trade: 20 Floor Coverings

Spec Number	Specification	Quantity	Units	Unit Price	Total Price
	pattern.				
	3 - Living Room	222.00	SF	_____	_____
	4 - Hall	40.00	SF	_____	_____
	6 - SE Bedroom	110.00	SF	_____	_____
	7 - SW Bedroom	110.00	SF	_____	_____
	8 - NW Bedroom	110.00	SF	_____	_____
	11 - Rear Porch	60.00	SF	_____	_____

Total for 20 - Floor Coverings: _____

Trade: 21 HVAC

Spec Number	Specification	Quantity	Units	Unit Price	Total Price
6330	REGISTER--REPLACE Replace missing or damaged register with an adjustable metal register.				
	6 - SE Bedroom	1.00	EA	_____	_____

Total for 21 - HVAC: _____

Trade: 22 Plumbing

Spec Number	Specification	Quantity	Units	Unit Price	Total Price
6835	SINK--DOUBLE BOWL COMPLETE Install a new 33"x22"x8" double bowl, 20 gauge MINIMUM THICKNESS stainless steel, self rimming kitchen sink including a steel, metal body faucet (Delta brand or approved equivalent), p-trap, braided supply lines, and shut-off ball-valves. Seal edges with clear silicone caulk.				
	10 - Kitchen SINK AND FAUCET PROVIDED BY OWNER	1.00	EA	_____	_____

Total for 22 - Plumbing: _____

Trade: 23 Electric

Spec Number	Specification	Quantity	Units	Unit Price	Total Price
7465	ELECTRIC SERVICE--100 AMP Dispose of old electric service to code legal dump. Install a residential, 100 amp, single phase, 3 wire electric service. Include a main disconnect, 12 circuit panel board, meter socket, weather head, service cable, and ground rod and cable. Caulk exterior service penetration.				
	9 - Utility Room	1.00	EA	_____	_____

7565 RECEPTACLE--WIRE 15 AMP

Trade: 23 Electric

Spec Number	Specification	Quantity	Units	Unit Price	Total Price
	Install an ivory, duplex, 15 amp receptacle and metal cover plate using copper romex. Fish wire and repair all tear out. 10 - Kitchen	1.00	EA	_____	_____
7675	SWITCH REPLACE Replace light switch with single pole, ivory toggle switch and ivory plastic plate. 10 - Kitchen	3.00	EA	_____	_____
7731	Replace Existing Light Fixture. Install a ceiling mounted, UL approved, 2 bulb light fixture (owner provided) controlled by existing switch.				
	4 - Hall	1.00	EA	_____	_____
	5 - Bathroom	1.00	EA	_____	_____
	6 - SE Bedroom	1.00	EA	_____	_____
	7 - SW Bedroom	1.00	EA	_____	_____
	8 - NW Bedroom	1.00	EA	_____	_____
	10 - Kitchen	1.00	EA	_____	_____
Custom	ELECTRIC SUPPLY Remove loose hung service entrance wire and install conduit between the meter and the attic. Run new service line through conduit and connect on each end. 11 - Rear Porch	1.00	AL	_____	_____
Total for 23 - Electric:					_____
Total for this Address:					_____